Rolling Actions Log

No.	Date of meeting	Action from Meeting	Owner	Comments	Expected date of completion	Date completed
1	March 2023	Terms of Reference - bring back to next Board meeting.	KN	Included in the General Report	June 2023	
2	March 2023	Policy for reporting Late Payment of Contributions	KN/SA	The Policy has not been completed so moved to the next meeting	September 2023	
3	March 2023	Administration Strategy	SA	Update will be provided in General Report	September 2023	
4	March 2023	Data improvement plan	SA	Update will be provided in General Report	September 2023	
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Standing items

1		Completion of the Pension Regulators Toolkit within 6 months or within 6 months from appointment	Members	To be completed by end of November 2022		Ongoing
3		A routine learning and development item on each agenda so that there is recorded completion of self-assessments and the Regulators Toolkit.	CF	See Training log agenda item		Ongoing
4		A standing item should be included on the agenda for each of its meetings to receive the Breaches Log (including a report, if appropriate, that no breaches arose since the previous meeting; and that any breaches were reported to the Chair and members of the Board promptly between meetings.	SA	See Breaches Log agenda item		Ongoing